

At our National Conference in Cardiff on **Saturday 9th April 2016**, we will be electing our new National Executive Committee for 2016-17. Any member of Plaid Cymru Youth can nominate themselves for a position on the NEC, which are elected using a one-member one-vote system.

Plaid Youth's NEC oversees the organisations day-to-day activities. The role of each NEC members is detailed below. If you would like to nominate yourself for a position, send an email, and a 200-300 word manifesto to Plaid Youth: info@plaidifanc.org

National Chair

- To lead Plaid Cymru Youth
- To oversee, support and delegate the work of other members of the NEC
- To chair all meetings of the Plaid Youth NEC, National Conference and other events
- To oversee Plaid Youth's contact with external organisations and the media.
- To represent Plaid Youth on the Plaid Cymru NEC

Vice Chair

- To chair meetings of the NEC in the absence of the Chair
- To work with the Policy officer on organising Plaid Youth's National Conference
- To liaise with Plaid Youth's University branches to encourage and support members to stand in Student Union and NUS elections

Women's Officer

- To ensure the views of female members are heard on the NEC and within Plaid Youth.
- To work to increase involvement of young women in Plaid Youth and Plaid Cymru.
- To work with all members of the NEC to ensure women play a central role in all of Plaid Youth's activities
- To work with the Membership Officer to develop members understanding of feminism
- Organise activity on International Women's Day

Secretary

- To take notes and produce minutes & action points for all meetings of the NEC
- To take a lead in organising Plaid Youth events
- To monitor and respond to all communications received by Plaid Youth
- To buy and to order merchandise on behalf of Plaid Youth

Treasurer

- To monitor Plaid Youth's financial situation
- To prepare a quarterly report on Plaid Youth's financial situation
- To authorise expenditure on Plaid Youth activities
- To arrange fundraising events for Plaid Youth
- To work with the Campaigns Officer to develop fundraising campaigns
- To work with Plaid Cymru constituency branches to secure funding for Plaid Youth activities

- To order and pay for merchandise

Campaigns Officer

- To organise and support campaigning by Plaid Youth members in all elections
- To organise campaigns as directed by the NEC and Plaid Youth's National Conference
- To liaise with local Plaid Youth branches to support and encourage campaigning
- To lead on organising National Action days in support of Plaid Cymru candidates in elections

Communications Officer

- To work to ensure that all members of Plaid Youth are as informed and involved in activities as much is possible
- To write and send out Plaid Youth's monthly newsletter to members
- To be responsible for managing and updating the Plaid Youth website
- To be responsible for managing and updating Plaid Youth's social media platforms

Policy Officer

- To liaise with Plaid Cymru to ensure young people are represented in policy-making
- To work with the Vice Chair on organising Plaid Youth's National Conference
- To table motions on behalf of Plaid Youth to Plaid Cymru conference and National Council
- To work with the membership officer to develop members skills
- To keep a record of Plaid Youth policy

Membership officer

- Ensure that the Plaid Youth membership database is up to date
- To work with all local groups to ensure the above and that all new members are added to Plaid Youth's mailing list
- To organise training and events to develop Plaid Youth members skills
- To work with local Plaid Youth branches to ensure they are holding regular events
- To organise national membership drives
- Organise the political education of members in conjunction with Policy Officer